



First Stamford Place Conference Center

- ❖ The Conference Center is located on the first floor lobby in Building 100.
 - Seating for approximately 40 people.
 - Three (3) different layout options.
 - High performance air filtration (MERV-13)
 - AtmosAir bipolar ionization air purification system
 - Enhanced cleaning (green whenever possible and proven CDC approved disinfection for COVID-19).
 - High Speed Wi-Fi.
 - Whiteboard for use in training sessions.
 - Projector and screen setup available.
 - Catering available upon request.

The Conference Center is available to all tenants and can be reserved up to 24 hours in advance via the Building Engines system. When creating reservation, click Resource Calendar---> Create Reservation.

The conference room may be reserved for full day increments. The configuration/layout type should be included in the reservation. Rate is \$442 per day.

All room rentals reservations must be cancelled within 24 hours to avoid being charged the rental fee.

Should you have any questions please contact the Property Manager, Amber Griffith, at argriffith@harborg.com.